



MINIMUM QUALIFICATIONS CHECKLIST

Senior CAD Drafter

Thank you for your interest in R&E Engineering and the Senior CAD Drafter position!
Please complete the minimum qualifications checklist and submit it along with your resume and cover letter to kara@turnerhrservices.com.

MINIMUM QUALIFICATIONS	Yes	No
I have three or more years of experience working with AutoCAD Civil3D.		
I have three or more years of experience working on municipal projects as a staff member or through a consulting firm.		
I am proficient with AutoCAD Civil3D and the Microsoft Suite programs (Word, Excel, and Outlook).		
I have a strong focus on client service and producing quality outcomes.		
I have the good communication and interpersonal skills and the ability to function as a productive team member as well as work independently.		
I have a valid driver's license and the ability to obtain a Washington license within 6 months of hire for work-related travel, and pass the background check.		
I meet all other "Qualifications" as listed in the job description. If not, please describe:		

I hereby certify that all statements made above are true and correct.

Signature

Date

Print Name